

## COMMUNITY SERVICES LIBRARIANS (2)

Richmond Public Library is currently recruiting two full time Community Services Librarians eager to work with our 200,000+ growing community. Our staff are committed to building a stronger, more knowledgeable and connected community, where people of all ages, backgrounds and cultures are welcomed and respected.

The positions are based at one of our library branches, with a portion of your work performed outside of the library in our community. This is a great opportunity for a self-motivated, creative and team-oriented librarian. Shifts include **evenings and weekends**.

To ensure success in delivering our service model you have:

- A Master's degree in Library and Information Science from an ALA Accredited program, or equivalent
- A love of community building and helping people learn new skills
- Superior interpersonal skills that enable you to deal effectively and courteously with the public and maintain effective working relationships with colleagues
- Flexibility to adapt to a changing and innovative work environment
- Indigenous candidates and candidates who speak languages in addition to English are welcome and encouraged to apply

We offer:

- An organization of real people with a reputation for innovation and responding quickly to our community's needs. Your colleagues have a passion for literacy and life-long learning and a deep commitment to helping community by sharing their knowledge and expertise
- A library system that provides diverse materials and learning spaces, inspiring creativity, sharing and knowledge
- Competitive salary, health benefits, pension, free parking, and growth opportunities

Please see our website [http://rpl.yourlibrary.ca/account/about\\_rpl/jobs\\_at\\_rpl](http://rpl.yourlibrary.ca/account/about_rpl/jobs_at_rpl) for details about this position.

### Contact Info:

Send your application via email to: [apply@yourlibrary.ca](mailto:apply@yourlibrary.ca) by midnight on Sunday, June 17, 2018.

Please note 2018-05/06 Community Services Librarians in your subject heading and include:

- A cover letter describing how you demonstrate the skills noted above.
- A current resume.

While the Richmond Public Library thanks you in advance for your interest, only candidates under consideration will be contacted.

***A criminal record check is a condition of employment.***

<b>Title:</b>	<b>Librarian I – Community Services</b>		
Date:	May 28, 2018	Reviewed by:	S. Walters, Chief Librarian
Revised			

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
9:45-5:15	Rest	Rest	10-5:30	10-5:30	2:15-9:45	2:15-9:45
9:45-5:15	Rest	Rest	2:15-9:45	2:15-9:45	10-5:30	10-5:30

Position #:	71 and 81	Department:	Community Services	Location:	BHB
Incumbent:	Posting 2018-05 and 06				

	Title
Direct Supervisor:	Coordinator of Community Services
Direct Reports:	None
Collaborators:	Coordinator of Programming and Information Services
	Head, Seniors Services
	Librarian I – Community Services
	Librarian I – Community Services
	Librarian I – Community Services
	Community Programmer
	Community Programmer
	Community Programmer

**Description of Position:**

The Librarian I – Community Services recognizes current and emerging needs of community members including non-library users and applies the community-led library model.

The job will focus on developing community relationships.

This position will contribute new ideas and new ways of delivering excellence in all aspects of community services.

**Qualification:**

ALA accredited Master’s Degree in Library and Information Science, or equivalent.

Demonstrated commitment to ongoing professional development and excellence in public service.

Demonstrated ability to work collaboratively between library departments.

**Leadership:**

Reporting to the Coordinator of Community Services, the successful candidate is part of the Community-led Services Team who work collaboratively to develop and support the library's strategic direction.

You play a key role in shaping RPL's community-led service delivery model through relationships and connecting with the community.

You apply considerable independent action and judgement within established guidelines.

**Job Responsibility Details:**

Delivering services to the community both inside and outside library walls, in particular those not traditionally served by the library.

Assisting with the development, delivery and evaluation of system-wide community-led services to meet existing and anticipated needs.

Developing and nurturing relationships and partnerships with our community and City of Richmond staff.

Developing and promoting new community-led programming opportunities.

Representing the library at meetings of community groups, making presentations and giving tours to various groups.

Collaborating with Community Programmers and other staff with programming responsibilities.

Staying aware of professional and community knowledge, to enhance services and the library's community role, through attendance at training, conferences, workshops, and professional literature.

**Additional Qualifications Information:**

Ability to access community interests and needs and to plan services accordingly, in keeping with the library's business plan and strategic directions.

Ability to work effectively with customers of all ages and backgrounds:

- Experience working with users from a wide variety of cultural, economic and social backgrounds, including community organizations, indigenous peoples, cultural groups and /or newcomer populations is preferred.

Ability to work effectively outside of traditional library activities and settings.

Ability to adapt to shifting priorities and new service directions.

Demonstrated superior interpersonal, communication, presentation and collaboration skills.

Ability to contribute positively and work effectively in a team environment.

**Additional Requirements Information:**

A valid driver's licence is required.

**Classification Specification:**

507 – Librarian I, February 18, 1992