

How to request an Interlibrary Loan (ILL) item?

Step 1: Enter search term in the search box located on the very top of the page

Step 2: Click on the result that has the most owning libraries

Step 3: Click "Request This Item"

Library	Check Shelf Status	Call Number
Public Libraries		
Cariboo Regional District Library		PB PAL
Cariboo Regional District Library		PAL
Castlegar Public Library		FIC PAL
Chetwynd Public Library		Fic Pal
Cranbrook Public Library		PAL
Creston Public Library		FIC PAL

Step 4: Fill out the ILL Request form and submit

Returnable (loan)

Returnable (loan)

Title

Author or Creator

Publisher

ISBN

Any Edition is Acceptable

Last Name *

First Name *

Library Card Number *


Enter Password (RPL PIN) *


Phone Number *

Email (enter for updates)

Pickup Location

Additional Information

Expiry Date * 



Step 5: Wait for notification from the Library to pick up the item at a library branch of your choice

What happens next?

- Books arrive in 3-6 weeks
- The Library will call or email you when the book is ready to pick up
- The book can be held for up to 7 days
- Check out the book with the card you used to make the ILL request
- Loan period is 3 weeks
- ILL books are non-renewable