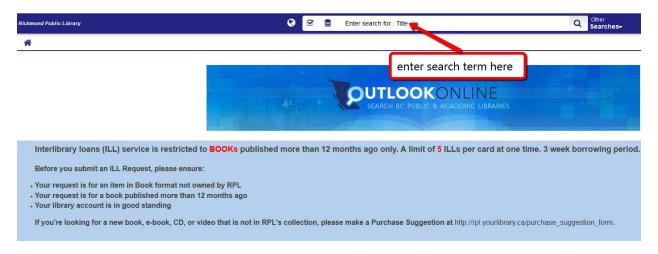
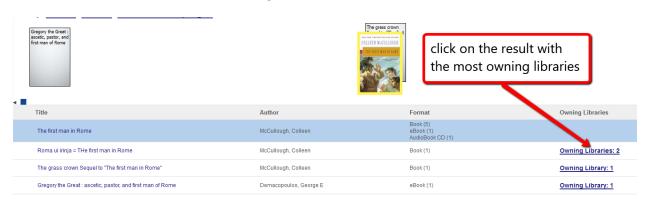
## How to request an Interlibrary Loan (ILL) item?

Step 1: Enter search term in the search box located on the very top of the page



**Step 2:** Click on the result that has the most owning libraries



Step 3: Click "Request This Item"



Step 4: Fill out the ILL Request form and submit



Step 5: Wait for notification from the Library to pick up the item at a library branch of your choice

## What happens next?

- Books arrive in 3-6 weeks
- The Library will call or email you when the book is ready to pick up
- The book can be held for up to 7 days
- Check out the book with the card you used to make the ILL request
- Loan period is 3 weeks
- ILL books are non-renewable