

How to request an Interlibrary Loan (ILL) item?

Step 1: Enter search term in the search box located on the very top of the page

Richmond Public Library

Enter search for : Title

Other Searches

enter search term here

OUTLOOK ONLINE
SEARCH BC PUBLIC & ACADEMIC LIBRARIES

Interlibrary loans (ILL) service is restricted to **BOOKS** published more than 12 months ago only. A limit of **5** ILLs per card at one time. 3 week borrowing period.

Before you submit an ILL Request, please ensure:

- Your request is for an item in Book format not owned by RPL
- Your request is for a book published more than 12 months ago
- Your library account is in good standing

If you're looking for a new book, e-book, CD, or video that is not in RPL's collection, please make a **Purchase Suggestion** at http://rpl.yourlibrary.ca/purchase_suggestion_form.

Step 2: Click on the result that has the most owning libraries

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Title	Author	Format	Owning Libraries
The first man in Rome	McCullough, Colleen	Book (5) eBook (1) AudioBook CD (1)	Owning Libraries: 2
Roma ul irinja = The first man in Rome	McCullough, Colleen	Book (1)	Owning Library: 1
The grass crown Sequel to "The first man in Rome"	McCullough, Colleen	Book (1)	Owning Library: 1
Gregory the Great : ascetic, pastor, and first man of Rome	Demacopoulos, George E	eBook (1)	Owning Library: 1

Step 3: Click "Request This Item"

McCullough, Colleen

Book (5)
eBook (1)


Libraries:

[Request This Item](#)

[OutLook Online](#) 2 owning libraries.

Step 4: Fill out the ILL Request form and submit

ILL Request - record (Loan)

 ILL Tips

Personal information is collected [by authority of the Library Act and Sec. 26 Freedom of Information & Protection of Privacy Act] to make Interlibrary Loan requests and may be shared with another library in BC. Questions? See RPL's privacy policy: www.yourlibrary.ca/content.cfm?lev1=133&lev2=322

Title: Roma ui irinja = The first man in Rome
Author or Creator: McCullough, Colleen, 1937-2015
Publisher: Kyonggi-do P'aju-si Kyoyu Soga 2015.
ISBN: 9788954636889 8954636888 9788954636896
Any Edition is Acceptable:
Edition: Ch'op'an.

*Last Name:

*First Name:

*Library Card Number:


*Enter Password (RPL PIN):

*Phone Number:

Email (enter for updates):

Pickup Location:

Additional Information:



Step 5: Wait for notification from the Library to pick up the item at a library branch of your choice

What happens next?

- Books arrive in 3-6 weeks
- The Library will call or email you when the book is ready to pick up
- The book can be held for up to 7 days
- Check out the book with the card you used to make the ILL request
- Loan period is 3 weeks
- ILL books are non-renewable