

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, May 25, 2016

Regular Meeting 5:30 p.m. to 7:30 p.m.

Administration Boardroom

A G E N D A

1. Call to Order
2. Approval of Agenda

EDUCATION SESSION:

3. (a) Outline of Educational Session Topics Attached
- (b) Refocussed Multicultural and Chinese Community Services Plan (*Wendy Jang*) Attached
- (c) Refocussed Multicultural and Chinese Community Services Plan Charter (*Wendy Jang*) Attached

BUSINESS SECTION:

4. Approval of Meeting Minutes Attached
(a) Regular Meeting Minutes of April 27, 2016 Enclosed
(b) Closed Meeting Minutes of April 27, 2016 Enclosed
5. Business Arising
None
6. Correspondence
(a) Letter from Vancouver Foundation dated May 9, 2016 re: Richmond Public Library Endowment Fund Attached
(b) Vancouver Foundation Richmond Public Library Endowment Fund Statement at March 31, 2016 Attached

COMMUNITY:

7. Report from Councillor Au
8. Report from Friends of the Library (*Betsy Blair*)
9. Summary of Customer Comment Forms Attached

BOARD:

10. Items For Decision and/or Discussion
(a) 2015 Statement of Financial Information (SOFI)
i. Background Information Attached
ii. 2015 Statement of Financial Information Attached
iii. Description of Key Expenses Attached

RECOMMENDED MOTION

That the Richmond Public Library Board approve the Statement of Financial Information for the year 2015.

- (b) Board Policy Manual Review – Group 2 Attached
- (c) Notice of Special Meeting Wednesday, June 8:
To Discuss Survey Results and Preparation for 2017 Budget Submission

INTERLINK:

11. InterLINK Report (*Robin Leung*)

BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:

- 12. BCLTA Report (*Susan Koch*)
 - (a) BCLTA Bulletin May 2016
 - (b) BCLTA Conference ReportsAttached

STAFF OPERATIONS:

- 13. Deputy Chief Librarian's Report
 - (a) Operational Highlights for May
 - (b) BCLC Conference Reports (Staff)

- 14. Program Reports
 - (a) Selected Adult Programs and Outreach (*Lee Anne Smith*)
 - (b) Kid's Summer Programming (*Melanie Au*)
 - (c) Heritage Fair (*Melanie Au*)
 - (d) RoboSports Competition (*Anne Bechard*)Attached
Attached
Attached
Attached

- 15. Project Reports
 - (a) April 2016 Member Survey – Results (*Mark Ellis*)
 - (b) Policy Change Effects on Circulation and Related Statistics (*Mark Ellis*)
 - (c) Community Volunteer Program (*Lee Anne Smith*)Attached
Attached
Attached

ITEMS FOR INFORMATION:

- 16. Get Thee to a Library: It's More Important Than Ever, *Globe and Mail*, May 9, 2016
 - 17. Fewer Americans are Visiting Local Libraries – and Technology isn't to Blame, *Atlantic*, April 14, 2016
 - 18. Board Calendar and Work Plan
- Attached
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- Attached
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- Attached

OTHER BUSINESS

NEXT MEETINGS

Regular Meeting
Wednesday, June 29, 2016
5:30 to 7:30 pm

Regular Meeting
Wednesday, July 27, 2016
5:30 to 7:30 pm

ADJOURNMENT