

**WEDNESDAY, JULY 28, 2021**

5:30pm - 8:30pm

Via Zoom videoconference

1. **Call to Order and Land Acknowledgement**  
On behalf of the Musqueam people, we welcome you to the ancestral territory of the hə́n̓qə́miḥə́m̓ (hung – ka – me – num) speaking peoples
2. **Approval of Agenda**
3. **Business Section**
  - (a) Approval of Regular Meeting Minutes of June 30, 2021 Attached
  - (b) Business Arising
  - (c) Correspondence
    - i. June 16, 2021 – Letter from Kenny Chiu, MP re: Continued CELA Funding Attached
    - ii. July 21, 2021 – Letter from RPL Board Chair to Public Libraries Branch re: 2021 Public Library Grant Award Attached
4. **Education Session**
  - (a) 2021 Education Session List of Topics Attached
5. **Community**
  - (a) Councillor’s Report Attached
  - (b) Friends of the Library Report None
  - (c) Summary of Customer Comments Attached
6. **Board - Items for Decision/Discussion**
  - (a) Fund Development Committee Formation and Workplan (*J. Oye*) Verbal
  - (b) Surplus and Budget Outlook (*V. Lai*) Attached

*Notice of Motion* THAT, The Richmond Public Library creates the Training Provision Account

  - i. Draft Operating Budget Submission for 2022 Attached
7. **Standing Items**
  - (a) Roundtable Discussion Verbal
  - (b) InterLINK Report (*next meeting September 28, 2021*) None
  - (c) BCLTA Report (*next meeting September 7, 2021*) None
  - (d) Governance Committee Report Verbal
8. **Chief Librarian’s Report** Verbal

9. **Operations**
- (a) Collections and Customer Service Delivery Attached
  - (b) Community Development and Service Design Attached
  - (c) Innovation and Learning Development Attached
  - (d) Information Technology Operations None
  - (e) Marketing and Public Relations Attached
10. **Items for Information**
- (a) Richmond Public Library 2020 Annual Report to Community Attached
  - (b) Communicable Disease Prevention Plan (*l. Lee*) Attached
  - (c) Richmond Public Library Restart Timeline Attached
11. **Other Business**
- (a) Board Recruitment for 2022  
Trustees whose term is expiring must reapply to the City Clerk's office by September 20, 2021. Applications will be emailed to eligible trustees and will also be available on the board blog in late August.

**Next Meeting:** Wednesday, September 29, 2021, 5:30pm

**Adjourn**

**Closed meeting to follow**