

**THURSDAY, SEPTEMBER 28, 2023**

5:30pm - 7:30pm

Via Zoom Videoconference with In-person Option  
Brighthouse Library Board Room

1. **Call to Order and Welcome**  
The Richmond Public Library is located on the ancestral territory of the hən̓q̓əmi̓nəm̓ (hung – ka – me – num) speaking peoples.
2. **Approval of Agenda** Attached
3. **Business Section**
  - (a) Approval of Regular Meeting Minutes of July 26, 2023 Attached
  - (b) Business Arising None
    - i. Presentation of \$27,000 donation from Friends of the Library Verbal
  - (c) Correspondence
    - i. August 24, 2023 – Letter from Public Library InterLINK re: 2022 Net Provision Compensation Attached
    - ii. August 5, 2023 – Letter from RPL to Public Library InterLINK re: 2022 Net Provision Compensation Appreciation Attached
4. **Presentations**
  - (a) 2023 Library Direction Update (Leadership Team representatives: *C. Ho, W. Jang, A. Lee, K.M. Leung, S. Parmar and S. Vokey*)
    - i. Library Direction – Executive Summary Attached
5. **Community**
  - (a) Councillor’s Report Verbal
  - (b) Friends of the Library Report Verbal
  - (c) Summary of Customer Comments Attached
6. **Board - Items for Decision and/or Discussion**
  - (a) Enhancement Grants (*Finance Committee*) Attached
    - i. Library Enhancement Grant (1) Award Letter Attached
    - ii. Library Enhancement Grant (2) Award Letter Attached

*Notice of Motion* THAT the Richmond Public Library Board approves the use of the Enhancement Grant over three years (2023-2025) to support service enhancement in four areas: staffing, peer-to-peer navigation, space optimization and strategic planning outcomes.
7. **Standing Items**
  - (a) Roundtable Discussion Verbal
  - (b) Steveston Community Centre and Branch Library None
  - (c) InterLINK Report Verbal
  - (d) Finance Committee See 6.0a

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| (e) Fund Development Committee                                      | Verbal   |
| (f) Governance Committee  | None     |
| (g) Strategic Planning Committee                                    | Verbal   |
| (h) Trustee Recruitment Committee                                   | None     |
| <b>8. <u>Chief Librarian's Report</u></b>                           | Verbal   |
| <b>9. <u>Operations</u></b>   |          |
| (a) Collections and Customer Service Delivery                       | Attached |
| (b) Community Development and Service Design                        | Attached |
| i. Summer Reading @ RPL Report                                      | Attached |
| (c) Innovation and Learning Development                             | Attached |
| (d) Information Technology Operations                               | Attached |
| (e) Marketing and Public Relations ( <i>shared quarterly</i> )      | None     |
| <b>10. <u>Items for Information</u></b>                             |          |
| (a) Civic Appreciation, October 17, 2023                            | Verbal   |
| (b) Strategic Planning: Library Futurist Workshop, October 18, 2023 | Verbal   |
| <b>11. <u>Other Business/Discussions</u></b>                        |          |

**Next Meeting:** Wednesday, October 25, 2023, at 5:30pm.

**Adjourn**

**Closed meeting to follow**