
WEDNESDAY, SEPTEMBER 25, 2019

5:30pm - 7:30pm

3:30pm - 4:00pm - RPL Staff Long Service Awards - Brighthouse Lunch room

5:00pm - Orange Shirt Day Board group photo - Launchpad

1. Call to Order and Land Acknowledgement
2. Approval of Agenda
3. **Business Section**
 - (a) Approval of Regular Meeting Minutes of July 26, 2019 Attached
 - (b) Business Arising
 - (c) Correspondence:
 - (i) Letters to Federal candidates requesting support for increased library access to e-content were sent to: Kenny Chiu, Nicole Iaci, Steven Kou, Francoise Raunet, and Ivan Pak Attached
4. **Education Session**
 - (a) 2019 Education Session List of Topics Attached
 - (b) Community Connections: Partners in Advocacy (*Alex Korotchenko and Kate Adams*) Attached
5. **Community**
 - (a) Councillor's Report Attached
 - (b) Friends of the Library Report
 - (c) Summary of Customer Comments Forms Attached
6. **Board - Items for Decision/Discussion**
 - (a) 2020 Draft Operating Budget Submission Attached

Notice of Motion THAT the draft budget submission and additional levels requested be approved as submitted to the City of Richmond

 - (b) Special Collection on Chinese Culture Attached

Notice of Motion THAT, the \$10,000 from the library's general operating surplus be released to fund the special collection on Chinese culture project

 - (c) Trustee Recruitment 2020 Discussion
 - (i) Report and Important Dates Attached
 - (ii) Trustee Recruitment Committee Appointment by Board Chair
 - (iii) Trustee Appointment Schedule Attached
 - (iv) RPL Board Policy 3.5 on Trustee Recruitment and Matrix Attached
7. **Standing Items:**
 - (a) Roundtable Discussion
 - (b) InterLINK Report
 - (c) BCLTA Report Attached
 - (d) Governance Committee Report Attached
8. **Chief Librarian's Report**

9. Operations:

Management Reports:

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| (a) Community Engagement (<i>Anne Bechard</i>) | Attached |
| (b) Customer Experience (<i>Shaneena Rahman</i>) | Attached |
| (c) Information Technology (<i>Mark Ellis</i>) | Attached |
| (d) Human Resources (<i>Iris Lee</i>) | Attached |
| (e) Finance and Facilities (<i>Victor Lai</i>) | Attached |

Service Area Reports:

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| (f) Collections and Customer Service Delivery | Attached |
| (g) Community Development and Service Design | Attached |
| (h) Innovation and Learning Development | Attached |
| (i) Information Technology Operations | Attached |
| (j) Marketing and Public Relations | Attached |

10. Items For Information:

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| (a) Staff Report: Summer Reading with Your Library 2019 | Attached |
| (i) Metrics | Attached |
| (ii) Thank You Postcards | On Table |
| (b) CULC Government Relations Campaign - Accessing E-Content | Attached |
| (c) 2019 Board Calendar | Attached |
| (d) 2019 Board Advocacy Opportunities | Attached |
| (e) 2019 Board Work Plan | Attached |

11. Other Business/Discussions:

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| (a) Gender Neutral Signage | |
| (b) Indigenous Services Plan | |
| (c) Board Workshops | Attached |
| (d) Winter Wonderland - Rotary Club Christmas Tree Participation | Attached |

Next Meeting: Wednesday, October 30, 2019, 5:30pm

Adjourn:

Closed Meeting to follow